

**CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL
ANNUAL BUDGET JULY 1, 2010 – JUNE 30 2011
FINAL JULY 13, 2010**

	Yearly Allocation	\$45,000.00	
	Rollover	\$11,900.00	
	Total Budget Available	\$56,900.00	
		DESCRIPTION	ANNUAL TOTALS
100	OPERATIONS		
101	Administrative & Web Maintenance Expenses	Admin. Assistant, Website Maint. K. Smith \$350/mo * 12 = \$4,200 Constant Contact \$15/mo * 12 = \$180 PC Nerds \$20/mo * 12 = \$240	\$4,620.00
102	Council Meeting Refreshments	Stakeholder Meetings Caterer \$250/mo * 12 = \$3,000 Drinks, etc. \$30/mo * 12 = \$360	\$3,360.00
103	Staffing – Translator, Sound Engineer, Room Set Up	Stakeholder Meetings Translator \$250 * 3 mtgs. = \$750 Engr./ Set Up \$100/mo * 12 = \$1,200	\$1,950.00
104	Rent Expense – Meeting Room, Mail Box	POLA HS = \$1,200/yr The Mailroom = \$170/yr	\$1,370.00
105	Supplies	Board & General Supplies \$100/mo * 12 = \$1,200 Badges/Nameplates 17 = \$700 Business Cards 17 * \$20 = \$340	\$2,240.00
106	Tools & Equipment - Purchase & Maint.	Speaker Cue Lights = \$200 Computer Repair & Maint. = \$600 Copier Repair & Maint. = \$300	\$1,100.00
107	Board Workshop	Facilitator, Room, Catering, Supplies = \$3,000	\$3,000.00
108	Telephone & Fax	Faxes, Fiscal & Other \$25/qtr = \$100	\$100.00
109	Postage & Mailing	Postage, Fiscal & Other \$25/qtr = \$100 Bulk Mail Imprint = \$175	\$275.00
110	Other		\$0.00
199	General Operating Expenses	Bank Fees/Petty Cash Withdrawl \$12.50/mo * 12 = \$150	\$150.00
	Sub Totals		\$18,165.00
200	OUTREACH		
201	Elections	Notices, Candidate Forums, Refreshments and Translation	\$0.00
202	Web Design & Development	CSPNC Website software and other upgrades as needed	\$4,000.00
203	Publicity & Promotion	External Advertising about CSPNC	\$0.00
204	Newsletter	Newsletter Printing, Production, Postage & Mailing \$8k * 3 issues = \$24k	\$24,000.00
205	Promotional Material	Brochures, Giveaways, Banners, Signs	\$3,000.00
206	Outreach Consultant	Editorial Support & Direction \$500/qtr = \$2,000	\$2,000.00
299	General Outreach Expenses		\$0.00
	Sub Totals		\$33,000.00

300	CSPNC SPONSORED PROGRAMS		
	FUNDS ENCUMBERED		
301	CSPNC Hosted and Joint NC Public Forums	CSPNC Committee Outreach Events 3 * \$500/ea = \$1,500	\$1,500.00
302			\$0.00
303			\$0.00
304			\$0.00
305			\$0.00
306			\$0.00
307			\$0.00
308			\$0.00
309			\$0.00
310			\$0.00
	UNENCUMBERED FUNDS		
311	Uncommitted Funds	Uncommitted Funds	\$0.00
312			\$0.00
313			\$0.00
314			\$0.00
315			\$0.00
316			\$0.00
317			\$0.00
318			\$0.00
319			\$0.00
320			\$0.00
399	General Community Service		\$0.00
	Sub Totals		\$1,500.00
400 COMMUNITY IMPROVEMENT PROJECTS/NEIGHBORHOOD PURPOSE GRANTS			
	FUNDS ENCUMBERED		
401			\$0.00
402			\$0.00
403			\$0.00
404			\$0.00
405			\$0.00
406			\$0.00
407			\$0.00
408			\$0.00
409			\$0.00
410			\$0.00
	UNENCUMBERED FUNDS		
411	Uncommitted Funds	Uncommitted Funds	\$4,235.00
412			\$0.00
413			\$0.00
414			\$0.00
415			\$0.00
416			\$0.00
417			\$0.00
418			\$0.00
419			\$0.00
420			\$0.00
499	General Community Service		\$0.00
	Sub Totals		\$4,235.00
	GRAND TOTAL		\$56,900.00