



# CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL

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## STAKEHOLDER MEETING MINUTES - TUESDAY, May 14, 2013, 6:00PM Port of Los Angeles High School, 250 W. 5<sup>th</sup> Street, San Pedro, CA (Approved June 11, 2013)

1. **Call to Order and Roll Call:** Meeting called to order at 6:30pm by Acting Chair, James Allen. There was a quorum of 10 board members as shown in the list below. Approximately 20 stakeholders present.

Board Members	Roll Call/Attendance
Marcey Abrons	Absent
Linda Alexander	Excused
James P. Allen	<b>Present</b>
Frank Anderson	Excused
Michael Boke	<b>Present</b>
Pat Carroll	<b>Present</b>
Sue Castillo	<b>Present</b>
Harvey Contreras	Excused
Mark Contreras	Excused
Donald Galaz	<b>Present</b>
April Jappert	<b>Present</b>
Leslie Jones	Absent
Kali Merideth	<b>Present</b>
Carrie Scoville	<b>Present</b>
Andrew Silber	Excused
Phill Trigas	<b>Present</b>
Allyson Vought	<b>Present</b>

2. **President's Report**

- a. **Report on Presidents Meeting with Councilman Joe Buscaino.** James Allen filled in for President Linda Alexander and attended the President's Meeting at Harbor College. He gave a brief overview of items discussed. At that meeting Central SPNC's template for tracking CD issues was shared with the other NC's. A date will need to be chosen for the Town Hall Meeting with the LAPD.

3. **Consent Calendar:** The following items were approved by consent of the Board with a vote of 9 yes, 0 no, 1 abstention (Moved by Sue Castillo, seconded by Pat Carroll)

- Proposed Agenda for May 14, 2013 Meeting Stakeholder Meeting (this item was on the agenda due to no quorum being present at the Agenda Setting Meeting).
- Minutes of April 9, 2013 Board and Stakeholder Meeting
- Approval of the Bylaws changes was taken off the consent calendar for further discussion.

4. **Public Comment on Non-Agenda Items**

- **Diana and Sean Cameron:** Residents on West 9<sup>th</sup> Street had questions on the expansion of the historic district and on a current property being developed in that area. (Palos Verdes Street between 8<sup>th</sup> and 9<sup>th</sup>). Their primary concern is that big developers will come into the Vinegar Hill area and change the historical nature of the area.

- **John Ottina:** He has purchased property on Vinegar Hill and would like to see a long term vision before the now vacant lots are developed.
  - **James Allen** commented that the expansion of the Vinegar Hill area was included in the new Community Plan and there is one property owner that did not want to be included in the plan. He is proposing to build a 4 unit apartment building and as citizens we have a right to object.
  - **Jonathan Lamborn:** Commented on his concerns with dangerous trees on Mesa.
  - **Art Almeida:** Voice concerns with safety issues due to lack of a sidewalk at the area of Gaffey Street from the Elberon bridge to the animal shelter.
  - **J. K. Drummond:** Commented on recent problems he witnessed with homeless people in the area around the Big 5 Sporting Goods Store on Gaffey. (Officer Nua responded that the LAPD can send out their Mental Evaluation Unit in such situations).
  - **June Smith:** Announced the “Selection” of Coastal Board members on Saturday May 18 at the Nature Preserve off Paseo del Mar.
  - **A stakeholder** also voiced concerns about trash and poor upkeep of bathrooms at Ports O’Call (The Port Police representative offered to check into the situation).
5. **Recommendation to Move Monthly Stakeholder Meetings from Port of Los Angeles High School to Crowne Plaza Hotel:** Allyson Vought gave an overview of the benefits of moving the meetings from the Port of LA High School to Crowne Plaza. A motion was brought forth from the Outreach Committee recommending that the Central SPNC Board approve the relocation of the monthly meetings to the Crowne Plaza Hotel from June to December 2013. The main objection by several board members was that this would eliminate the showcasing of local restaurants at our meetings. After discussion the board voted 4 in favor and 5 opposed. The motion failed.
6. **Public Safety:**
- a. **LAPD Report** (Senior Lead Officer Nua):
    - Officer Nua provided a handout with crime statistics and gave a brief overview to the stakeholders.
    - There was a 1.4% increase in Part One crime in the Central San Pedro District. The LAPD is contacting neighborhood watch groups to get the word out.
    - The Skateboarding Ordinance is in effect and citations are being written. They are trying to educate the kids and then cite them.
  - b. **Report from Police Community Advisory Committee:** No report.
  - c. **Update on Status of Chief Beck’s Town Hall Meetings & Email from Dep. Chief Greene:** James Allen reported on the response to Central’s letter written to Chief Beck. Deputy Chief Greene will be involved in setting up a town hall meeting. The next step will be to plan a suitable date.
  - d. **Unsafe Trees on 11<sup>th</sup> & Mesa.** The trees have been trimmed.
  - e. **Port Police:** Sergeant Howley gave an update on Port issues and also commented that he is addressing the Ports O’Call issue of dirty restrooms and trash in the parking lot brought forth by a stakeholder earlier in the meeting.
7. **Land Use, Planning and Public Works Committee Report & Action Items:** Sue Castillo reported on the committee meeting and brought forth the following recommendations for approval by the Board.
- a. **Proposed construction of a fueling station at 311 N. Gaffey:** *The committee recommends approval of the developer’s plans for a fuel station and small market at 311 N. Gaffey Street without restriction as to the hours of operation, subject to neighborhood council review and approval of the plans for the following remaining items of concern, prior to the issuance of construction permits.*
    - 1) *Consistency with our community design guidelines as to the following items: building elevations and detailing, fuel island canopy and columns, and station signage;*

2) Landscape palette to match the adjacent welcome park, with canopy trees in the planter separating the public sidewalk and the fuel pumping area.

Specifically ask that the neighborhood council be used as a design review committee.

Committee recommendations approved by the full board with a vote of 7 yes, 0 no, 1 abstention. (Phill Trigas recused himself from discussion and voting on this item)

- b. **Improvement of bus stop on South side of 7<sup>th</sup> Street east of Pacific Avenue:** The committee recommends that we continue to pursue the improvement of this bus stop, and seek the following: 1) Removal of the illegal pay phone obstructing the sidewalk in the vicinity of this bus shelter. 2) Movement of the bus shelter to the North side of the street, where shade is desirable for waiting bus passengers. 3) Placement of benches matching our downtown street furniture against the adjacent building wall in order to provide more width for passers-by. 4) Replacement of the old trash can with a new receptacle matching our downtown street furniture. 5) The addition of pedestrian-scaled lighting should be considered if the existing street light does not provide lighting that meets standards for a bus stop. 6) Repaving of the sidewalk in the immediate vicinity of the bus stop, possibly with special colored paving. 7) Removal of the iron security gates and canister wall signage on the adjacent building at 700 S. Pacific, as these are not compliant with our community design guidelines overlay (CDO). 8) The creation of a mural or other artwork on or adjacent to the building wall at 700 S. Pacific. These recommendations would go in writing to council office planning department and agencies that provide service at that location. Committee recommendations approved by the full board with a vote of 8 yes, 0 no, 1 abstention. The letter will be written by Sue Castillo. There was an objection from a stakeholder to the removal of the pay phone.

8. **PCAC Report:** Carrie Scoville reported:

a. **Update on Recent Decision by Board of Harbor Commissioners to dismantle PCAC:**

- Carrie Scoville spoke on the issue. A number of NC's would like to form a Port Committee to address issues in the fashion that PCAC operated.
- June Smith, immediate past co-chair of the PCAC, gave an overview of the PCAC. Her comments to the BOHC report can be seen on the video on the Port website.
- Motion introduced by Carrie Scoville:

*Whereas, the Central San Pedro Neighborhood Council views with concern the decision by the Board of Harbor Commissioners to abolish the Port Community Advisory Committee, and condemns the method by which the Port of Los Angeles carried out the act, without providing neighborhood councils adequate time to consider and advise on the matter.*

**Therefore, be it resolved,** Central San Pedro Neighborhood Council advises that a regional Neighborhood Council committee on port and environmental affairs be created by joint action of the Harbor Area Neighborhood Councils, such committee to consist of 3 or 4 appointees from each Neighborhood Council, and not limited to board members or stakeholders of the appointing Neighborhood Council, and

**Therefore,** Central San Pedro Neighborhood Council calls on the newly elected Mayor to support the creation of this organization and to instruct the Board of Harbor Commissioners and the staff of the Port of Los Angeles to meet with the regional committee, to invite reports from the committee at regularly scheduled meetings of the Harbor Commission, and to fund its activities at a reasonable level when so requested. Motion seconded by Sue Castillo and passed by the board with 9 yes votes, 0 no votes, 1 abstention.

b. **Port of Los Angeles MOU Motion:**

*Whereas the Port of Los Angeles has proposed the creation of a Memorandum of Understanding (MOU) between itself and Harbor Area Neighborhood Councils, and Whereas, the Neighborhood Council system has established procedures for developing MOUs with City agencies as in the MOU with the Department of Water and Power, and Whereas the Port of Los Angeles has been calling meetings with NC presidents and Port selected attendees outside Brown Act requirements to, among other things, negotiate this MOU, NOW, THEREFORE, BE IT RESOLVED, the Central San Pedro Neighborhood Council advises*

*that tradition and ethical conduct within the neighborhood council system requires that all Los Angeles city Neighborhood Councils be allowed to participate in the negotiations that create an MOU between themselves and any city department, and that all Neighborhood councils be allowed to join in any such MOU and to participate in advisory bodies set up by such MOUs. and ~~THEREFORE, BE IT ALSO RESOLVED, that the Central San Pedro Neighborhood Council hereby suspends participation in the NC presidents meetings with the Port of Los Angeles until further notice.~~*

*Sue Castillo moved to amend the motion to delete the last therefore (as shown above with strike-through) seconded by April Jappert. Motion to amend passed with 6 yes votes, 3 no votes, 1 abstention. Motion as amended passed with 9 yes votes, 0 no votes and 1 abstention.*

9. **Port Committee:** No report.

10. **Port of Los Angeles Report:** Augie Bezmalinovich reported:

- Free public one-hour boat tours this Saturday, May 18, between 10am-3pm, from Banning's Landing or at the new Marina Berth 46.
- The Red Car is still shut down for track repair but will be back up in time for the Cars and Stripes event. June 28<sup>th</sup>.
- The USS Lane Victory was moved to accommodate a cruise ship in the outer harbor and the parking lot was paved.
- Outer Harbor 46-50: The immediate plan is to use it temporarily when there is a third cruise ship day. Long term plan per waterfront EIR is to possibly put two cruise ship terminals out there.

11. **CD15 Report** (Andrew Silber): No report.

12. **Report from Council District 15 Office:** Kevin Bingham provided highlights from his written report:

- Legislative Update: Approval on May 8<sup>th</sup> of the BNSF Railway SCIG Facility Permit to develop a rail yard Intermodal Container Transfer Facility (ICTF) on 103 acres of land on Port property.
- The Councilman voted to support an ordinance to ban billboard advertising signs on motor vehicles parked or left standing on a public street in the City.
- The City Council approved moving forward with the Bureau of Sanitation's Final Implementation Plan for an Exclusive Franchise System for waste hauling in the City of Los Angeles to reduce the amount of trash trucks on the street.
- Plaza Park, Phase 1 scheduled to open June 1<sup>st</sup>. The sod has been installed.
- Upland Avenue Health and Safety Issue (Feral Cats/Sanitation Problem): A letter was issued to the property owner of 571 and 573 W. Upland by Animal Services on Friday, May 3. Some trapping has occurred.
- Housing Project on 3<sup>rd</sup> & Pacific. They have broken ground and have started grading the area.
- Lilyan Fierman Walkway: The City Attorney is not happy with the current contract which has delayed the project. (James Allen requested more information on the delays).
- Extra 53 spaces on Fifth Street thanks to the diagonal parking that has been created.
- Illegal Vending Sting has been a priority of the council office for the last month. Report violations to Kevin.
- 311 Smart phone application is now in operation.
- Allyson thanked CD15 for the removal of the kiosk on 6<sup>th</sup> Street.
- Allyson voiced concern about food trucks that have taken permanent residence at various locations.
- James Allen commented that residents in the 10<sup>th</sup> and Mesa area would like their trees trimmed as was completed in other areas on that street. Kevin reported that the Councilman is allocating more money towards tree trimming in the next budget cycle.
- Donald Galaz asked the Council office to address the issue of lighting on Pacific where an accident affected a light pole.

13. **Budget Advocate Report:** No report.

14. **Report from Mayor's Office:** Ricardo Hong:

- The Mayor will be in Wilmington for the installation of an ILWU plaque. The Mayor has only 6 weeks left in office and this will be one of his last visits to the Harbor Area.
- Small business owners and being encouraged to learn more about an energy efficiency program providing free retro fits for small businesses. Up to 44% can be saved on energy costs. The non-profit group in charge of the program is the Los Angeles Group Policy Council.
- Gun buyback program update. Since the inception of the program 11,000 firearms have been taken off the streets. Joe Buscaino was thanked for funding this program.
- The Mayor is visiting China at the end of May. These meetings bring businesses from other countries into LA.
- Ricardo announced that a new pharmaceutical company has opened in East LA and is hiring 300 local workers.

15. **Report from Congresswoman's Office:** Ivan Zulic, the new liaison from the Congresswoman's Office reported:

- SCIG Project: Hahn released a statement stating she fully supports the project but hopes that the LA City Council will acknowledge the concerns coming out from the City of Long Beach
- Hahn hosted an export business roundtable in Wilmington where about 30 small businesses attended to discuss challenges in the export business.
- Hahn has introduced legislation to close a deadly loophole that has turned untold victims of stalking into victims of gun violence.
- Hahn introduced a Bridge to Jobs Act which will provide states with a grant to repair their bridges.
- Upcoming events include June 7<sup>th</sup> – Trade Connect at South Gate Park Auditorium; June 21<sup>st</sup>, Senior Briefing at the Carson Community Center; June 29<sup>th</sup>, Immigration Briefing at Holy Family Parish in Wilmington; and July 12<sup>th</sup>, "How will Obamacare impact your Small Business" Event.

16. **Committee Reports:**

a. **Outreach Committee:** Allyson Vought presented the committee's recommendations to approve the following outreach expenses:

- Approval of the purchase of a Mac PowerBook, case, and keyboard protector at a cost not to exceed \$2200.00.
- Approval of the purchase of a video camera at a cost not to exceed \$200. (For filming and electronic publishing of meetings as a method of increasing public awareness).
- Additional accessories at a cost not to exceed \$50

**Motion to approve committee's recommendations as presented above was passed with 7 yes votes, 0 no votes and 3 abstentions.**

- Allyson also provided an overview of website statistics.

b. **Finance Committee:**

- **Approval of monthly expenses for April 2013:** The approval of the April expenses was postponed until the June 11, 2013 meeting as the Treasurer was not available to provide an update.
- Approval of Committee Recommendations: The following committee recommendation for line item adjustments was brought forth for approval by the Board: Line item adjustments:
  - ✓ Release \$2500 from 206b Website Upgrades to line 104b Equipment; Release \$2,500 from 201 Transit Map, \$1,092 from 203a Emergency Prep Fair, \$5,200 from 205 Newsletter, and \$2,245 from 401 Uncommitted CIP for a total of \$11,037 and move to line 201 Outreach/Advertising/Promotional Material.

**Motion to approve passed with 9 yes, 0 no, 1 abstention.**

- ✓ Release: \$2000 from line 411 (LAHC) and \$500 from line 416 (Kiwanis) for a total of \$2500 and move to new line 417 (Barton Hill Murals). Ron Tanimura gave an overview of the mural.  
**Motion to approve passed with 9 yes, 0 no, 1 abstention.**
- ✓ Release \$500 from line 206b (Enci's salary reduction) and move to new 206b web redesign by VK Digital Media  
**Motion to approve passed with 9 yes, 0 no, 1 abstention.**
- ✓ **Emergency Action item – CSPNC Signature Authority:** **Motion by Carrie Scoville that the Board set aside the Brown Act and adopt this item as an agenda item, seconded by Allyson Vought.**  
The Central San Pedro Neighborhood Council declares Mark Contreras and Kali Merideth, Treasurer and Finance Chairman respectively of the Central San Pedro Neighborhood Council, as authorized primary and secondary signatories respectively, on this day, May 14, 2013.  
**Motion to set aside the Brown Act passed with 9 yes, 0 no, 1 abstention. Motion passed 9 yes, 0 no.**

17. **HANC (Harbor Alliance of Neighborhood Councils) Report and BONC (Board of Neighborhood Commissioners).** Allyson Vought provided a written HANC report. She also attended BONC's Standards and Practices meeting and the primary topics were the definition of a stakeholder and the "Sunshine Ordinances." It was also mentioned that the NC Budget for next year should be \$37,000.
18. **Reports from Community Partners**
  - a. **ACE:** No report.
  - b. **PBID:** Allyson Vought reported that PBID projects include expansion of the lights strung across 6<sup>th</sup> Street to other areas of downtown and also a DWP lighting project to get more lighting into alleys.
19. **Motion to Approve Bylaws Revisions:** James Allen, Chair of the Bylaws Committee presented the Revisions to the Bylaws for approval by the Board. **After discussion on the changes to Article VI, Section 5, Sue Castillo moved that no changes be made to Article VI, Section 5, and the wording remain as is shown in the current bylaws, seconded by Carrie Scoville. Motion passed with 7 yes votes, 1 no vote, 1 abstention.**

The following Bylaws Revisions were approved by the Board with a vote of 8 yes, 0 no, 2 abstentions:

**Article IV: APPROVED REVISION:** Add a Section one under article four to read:

**"For purposes of this section, a factual stakeholder will be defined as: A factual basis stakeholder must reflect a substantial interest in the neighborhood equivalent to the significant stake of those who "live, work or own property" in the neighborhood council district."**

**Article V, Section 10:**

**CURRENT LANGUAGE:** Section 10. Resignation: This section intentionally left blank.

**APPROVED REVISION:** **"Written notice by any board member in advance of the next regularly scheduled board meeting will be considered adequate notice for a resignation. If any board member has three consecutive absences, their tenure on the Board is subject to board review for possible termination by a simple majority vote."**

**ARTICLE VI – Officers, Section 2:**

**CURRENT LANGUAGE:** **The President:** The President shall preside at all meetings of the Governing Board and of the Council and shall perform other duties prescribed to him/her by the Governing Board.

APPROVED REVISIONS: The President: The President shall preside at all meetings of the Governing Board ~~and~~ of the Council and shall perform other duties prescribed to him/her by the Governing Board. In the event that the President cannot attend such meetings, he/she shall appoint an alternate officer of the Governing Board to Chair such meeting in his/her absence.

**ARTICLE VII, Section 1, item "C":**

CURRENT LANGUAGE: **C. The Finance Committee:** The Governing Board shall appoint the Chairperson of this committee.

APPROVED REVISION: (Add a new second sentence)

Will then read as follows: C. The Finance Committee: The Governing Board shall appoint the Chairperson of this committee. His/her duties will include 1) calling and presiding over Finance Committee meetings; 2) work with the Treasurer to assure deadlines are met; 3) the Finance Chair shall, with the Finance Committee, review and consider changes or modifications to the Council's financial policies and then submit them to the Board for approval.

**ARTICLE VII (Add a Section 4):**

APPROVED NEW SECTION 4: Board members are required to serve and participate on at least one (1) committee of their choice. Failure to participate as a committee member may result in removal from the Board by a simple majority vote of the Governing Board.

**ARTICLE IX, Finances:**

APPROVED REVISIONS in boldface type: The Treasurer in conjunction with the Governing Board **shall** develop a written method for keeping the accounting records that complies with applicable local, state and federal laws, which includes generally accepted accounting principles **and complies with Department of Neighborhood Empowerment ("Department") guidelines.** The Governing Board **shall** provide stakeholders access to all financial records. All records kept by the Treasurer will be available for review by all Stakeholders and the Department. Demand warrants and audits will require two (2) signatures including the Treasurer and one (1) other member who has completed the Department Treasurer's Training. The treasurer shall attend and participate in all finance meetings called by the Finance Chair. **Failure to perform these duties may result in removal by the President of the Governing Board with ratification by a simple majority vote of the board members.**

The following approved motions were also approved to be added to the bylaws:

**Central SPNC Policy on President's Meetings:** *In order to facilitate communication the President of the Council may be invited to attend President's meetings with elected officials or City departments. The President may attend these meetings or send an alternate as needed. It is recommended that at least two (2) Board members attend such meetings. Any commitments to be made on behalf of the Council must be referred to the full Council for approval at a Stakeholder meeting. A report on each meeting shall be given at the next Stakeholder meeting.*

**Central SPNC Policy on Representatives to Outside Organizations:**

*Outside organizations may invite the Council to appoint a representative to attend meetings and vote on matters of interest to Council stakeholders. The Council may appoint representatives as needed at a Stakeholder meeting. The representative is obligated to vote in accordance with any position the Council may have previously taken. Whenever possible, votes cast on behalf of the Council shall first be referred to the full Council for approval at a Stakeholder meeting. In the case of an emergency item the representatives shall be allowed to cast votes as needed, but they must report back to the Council on how they voted at the next Stakeholder meeting. A report on each meeting shall be given at the next Stakeholder meeting.*

17. **Adjournment.** The Meeting was adjourned at 9:10pm.

Respectfully submitted,  
Kristina Smith, Administrative Assistant to NWSPNC