



# CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL

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## STAKEHOLDER MEETING AGENDA

**Tuesday, July 12, 2016**

**THE PORT OF LOS ANGELES HIGH SCHOOL**

**250 W. 5<sup>th</sup> Street, San Pedro**

**6:00 p.m. Refreshments. 6:30 p.m. Call to Order & Roll Call**

**\*NOTE:** Public comments (on non-agenda items) are limited to 2 minutes each. Members of the public are further entitled to speak on any agenda item following the presentation of that item for **two** minutes. **The Central San Pedro Neighborhood Council may adopt positions by resolution on any of the agenda items.**

1. **6:30 pm. Call to Order and Roll Call.**
2. **Seating of the new board and Oath of Office**
3. **Election of Officers (President, Vice President, Secretary, Treasurer, Outreach and Communications Officer) (Action Item)**
4. **Assignment of Committee Chairs and appointing of members. (Action Item)** (Per bylaws: Committee chairs shall be selected by the committee unless otherwise prescribed in these Bylaws.)
  - a. Outreach and Communication Committee
  - b. Finance Committee
  - c. Land Use Planning Committee
  - d. Port Relations Committee
  - e. Committee on Homelessness
  - f. Ad Hoc Bylaws Committee (includes creation of Standing Rules)
  - g. Ad Hoc Parks Committee
  - h. Ad Hoc Art Committee
  - i. Ad Hoc CD15 Liaison Committee
  - j. Ad Hoc Business Committee
5. **Appointing of Board Liaisons and Representatives (HANC, PBID, etc.) (Action Item)**
6. **Appoint Budget Day Reps (Action Item)**
7. **Consideration of Motion to create Sustainability Committee (Action Item)**
8. **Miscellaneous Housekeeping items to address:**
  - a. Request return of badges and plaques from outgoing board members
  - b. Removal of board assigned email addresses
9. **Public Comment on Non-Agenda Items:** (*Limited to 2 minutes each*)
10. **Reports from Public Officials** (LAPD, Port of LA, Congresswoman, State Senate, Mayor, CD15, Budget Advocate, LAUSD etc.)
11. **Presentations:**
  - a. **Port of LA Fleet Week** (Port of LA Senior Director of Communications, Arley Baker and Jonathan Williams of USS Iowa to present) (15 Minutes)
  - b. **7-11 Liquor License Renewal** (7-11 @ 19<sup>TH</sup> & Pacific) (10 minutes) (**Possible Action Item for Letter of Support**)
  - c. **Clean Streets LA Challenge:** Discuss and consider approval regarding CeSPNC agreeing to join with Clean San Pedro and other community organizations as a partner in the CLEAN STREETS LA CHALLENGE application to establish a program of neighborhood clean-ups. Refer to <http://www.cleanstreetsla.org>. (**Action Item**)

12. **Consider motion to write letter to County Supervisor to address RFP for future use of San Pedro Court House (Action Item)**
13. **Council File #16-1800-S2 (General Obligation Bond Proposition/Parcel Tax Proposition) Report from Danielle Sandoval (Possible Action Item)**
14. **Ad Hoc Business Committee Report**
15. **Budget & Finance:**
  - a. Approval of MER's/Bank Statements (Action Item)
  - b. Appoint Ad Hoc Committee to address the Budget Packet (2016-17 Budget, Strategic Plan, Outreach Goals). (Action Item)
  - c. DONE Update on Funding Changes
16. **Approval of Minutes:** Approval of June 2016 Board/Stakeholder Meeting Minutes. (Action Item)
17. **Other Reports:**
  - a. **HANC** (Harbor Alliance of Neighborhood Councils) Report (Frank Anderson/Alexander Hall)
  - b. **PBID**
  - c. **BONC Update** (Danielle Sandoval)
18. **Adjournment: Next meeting August 9, 2016.**

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*In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the Board members in advance of a meeting may be viewed at our website by clicking on the following link: [www.centralsanpedro.org](http://www.centralsanpedro.org), at a location given in the item number of the agenda or at the scheduled meeting. In addition if you would like a copy of any record related to an item on the Agenda, please contact the Central San Pedro Neighborhood Council at 310-918-8650.*

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 • San Pedro Public Library, 931 S. Gaffey Street • Random Lengths News, 1300 S. Pacific Avenue • [www.centralsanpedro.org](http://www.centralsanpedro.org)  
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<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the Northwest San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CeSPNC Bylaws. The Bylaws are available at our Board meetings and our website <http://sanpedrocity.org/bylaws-committee/>

**SERVICIOS DE TRADUCCION** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a the SLNC Secretary, al 310-918-8650 o por correo electrónico [info@centralsanpedro.org](mailto:info@centralsanpedro.org) para avisar al Concejo Vecinal.

## Article VII COMMITTEES AND THEIR DUTIES

### Section 1: Standing

**A. The Agenda Setting Committee:** The Agenda Setting Committee meeting will be held at least five (5) days prior to all monthly Council meetings. Three (3) Executive Officers or any five (5) Board members constitute a quorum for the agenda-setting meeting. All Governing Board members present at the meeting may vote to determine the agenda. Any member of the Governing Board or any stakeholder may submit a written request for the inclusion of an item on the agenda.

**B. The Outreach and Communication Committee:** The Outreach and Communication Committee's purpose is to assure that every effort is made to maximize outreach, awareness and involvement in the Neighborhood Council. The committee will maintain a list with contact Central SPNC Bylaw Amendments 090115 9 information of all stakeholders who have provided such information to the Council. The Outreach and Communication Officer shall be the chairperson of this committee and perform his/her duties as prescribed in these Bylaws.

**C. The Finance Committee:** The Governing Board shall appoint the Chairperson of this committee. His/her duties will include 1) calling and presiding over Finance Committee meetings; 2) work with the Treasurer to assure deadlines are met; 3) the Finance Chair shall, with the Finance Committee, review and consider changes or modifications to the Council's financial policies and then submit them to the Board for approval.

**D. The Election Committee:** The Election Committee shall have authority to set up and operate a selection process in lieu of a City run election process. The Election Committee shall conduct oversight of any s/election process used to s/elect members to the Governing Board.

**E. The Land Use Planning Committee:** The Land Use Planning Committee shall monitor issues related to its areas of responsibility that affect the Council area and its stakeholders, report such issues to the Governing Board, and propose appropriate responses for Governing Board's consideration. The committee shall monitor the Early Notification system of the City of Los Angeles Planning Department and provide for the Council's timely response as necessary.

**F. The Port Relations Committee:** The Port Relations Committee shall monitor activities and developments related to the Port of Los Angeles, receive reports and presentations on such matters, and prepare as appropriate, reports to the Governing Board and recommended actions that support the best interests of the community in relation to the Port.

**The Committee on Homelessness:** The board voted for this community to be a Standing Committee which will be listed on the revised Bylaws from the Department of Neighborhood Empowerment.

### Ad Hoc Committees:

**Ad Hoc Bylaws Committee** – This committee meets as needed to address revisions that might be necessary to the bylaws. (The Creation of Standing Rules is generally addressed by the Bylaws Committee).

**Ad Hoc Parks Committee** – This committee deals with issues that affect the parks within the CeSPNC boundaries.

**CD-15 Liaison Ad Hoc Committee** - serves to promote a successful exchange of information between and collaboration with the City Councilman's office. The committee will facilitate communication between CeSPNC Stakeholders and the Councilman's office

**Ad Hoc Arts Committee** – created to deal with issues affecting the Arts in San Pedro.

## Neighborhood Council Oath

*I <NAME> pledge to represent my Neighborhood Council and Stakeholders with dignity, integrity, and pride.*

*I will encourage other points of view, even when they differ from my own.*

*I will respect, value, and consider everyone's opinion.*

*I will adhere to all local, state and federal laws as well as hold other board members accountable to do the same.*

*I will find the good in my neighborhood, praise it and promote it.*

*I will work to honor diversity, build community, forge bonds with neighboring communities, and promote participation in city governance and the decision-making processes, to improve the quality of life for all Stakeholders.*

*To the neighborhood council system, to my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.*