



CENTRAL SAN PEDRO NEIGHBORHOOD COUNCIL

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BOARD & STAKEHOLDER MEETING MINUTES

Tuesday, May 16, 2017

San Pedro Theatre Club, 624 S Pacific Avenue, San Pedro, CA 90731

1. **Call to Order, Pledge of Allegiance and Roll Call:** The meeting was opened at 6:05 pm, by Stephen Box, Director of Outreach and Communications, Department of Neighborhood Empowerment (DONE). Mr. Box called the meeting to order at 6:15 pm. A quorum of 9 Board Members (see list below), and approximately 25 stakeholders were present.
 - a. Mr. Box announced that the Central San Pedro Neighborhood Council has been placed in Exhaustive Efforts (EE) per a [letter from DONE](#) on May 15th.

Board Members	Roll Call/Attendance
Frank Anderson	Present
Terry Bonich	Resigned
Michael Collins	Present
James Dimon	Resigned
Donald Galaz	Present
Aiden Garcia-Sheffield	Excused
Jose Guerrero	Present
Christian Guzman	Present
Alexander Hall	Present
Leslie Jones	Excused
Michael Koth	Present
Joanne Rallo	Resigned end of meeting
Debbie Rouser	Excused
Danielle Sandoval	Present
John Stammreich	Resigned
Mona Sutton	Excused
Allyson Vought	Excused

2. **Public Comment**

3. **New Business**

- a. Declare the Chair (office of president) of the Central San Pedro Neighborhood Council immediately vacant. Item not addressed
- b. Nomination and Appointment of New Chair. Item not addressed
- c. Announce vacancies of the Central San Pedro Neighborhood Council
 - i. Mr. Box announced that the position of secretary is vacant.
 - ii. Mr. Box stated that regarding Ms. Rallo's resignation, the City Attorney would be consulted.
 - iii. Mr. Box announced that the vacancies on the board will be filled at the next three meetings.
 - iv. The board formed an ad hoc committee to conduct outreach to recruit candidates for the vacant seats. The committee members are board members Frank

Anderson, Christian Guzman, Alexander Hall, and Danielle Sandoval. Candidate applications are available on the council's website.

- d. Appoint interim Secretary. **Christian Guzman** was appointed as interim Secretary by unanimous vote 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
- e. Appoint interim Outreach Officer. Item not addressed
- f. Discuss and appoint one board member to give minute taker edits and additions, and to give webmaster material to upload. Item not addressed
- g. Discuss and approve Community Impact Statement on Council File # 15-1022. Item not addressed

Meeting reconvened at 6:57 pm.

4. Approval of April 17, 2017 Meeting Minutes:

Motion by **Christian Guzman** to approve the April 17, 2017 meeting minutes as amended, seconded **Alexander Hall**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.

5. Public Comment on Non-Agenda Items:

6. Public Safety Reports: None present

7. Reports from Public Officials/Representatives

a. **Neighborhood Council Budget Advocate** Danielle Sandoval

- i. Motion to support Budget Advocates White Paper and filing of Community Impact Statement on Council File 17-0600.

Motion by **Alexander Hall** to support Budget Advocates White Paper and filing of Community Impact Statement on Council File 17-0600, seconded **Jose Guerrero**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.

8. Land Use and Planning Committee Report - Allyson Vought, Chair – All items tabled

- a. Motion to submit letter of support for Water Taxi Service.
- b. Letter to Council District 15 Re: Parking Situation in our district to include exploring residential parking permits and opening up city parking lots to residents.
- c. Motion to approve letter Re: 456-462 9th Street City parking lot.

9. Sustainability Committee – Christian Guzman

- a. Resolution to support a human health and safety buffer of 2,500 feet from fossil fuel extraction in Los Angeles. Authorization to submit a community impact statement on an ordinance if it is introduced by the Los Angeles City Council. (Passed in committee 3 yes [Anderson, Pinon, Guzman] and one abstention [Roberson]). **Motion** by **Christian Guzman** to table the motion, seconded **Alexander Hall**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
- b. Resolution to support a Legal and Land Use Analysis that determines the feasibility of a human health and safety buffer of 2,500 feet from fossil fuel extraction. Authorization to submit a community impact statement on Council File CF-17-0447 on such a study if it is authorized by the Los Angeles City Council. (Passed in committee 3 yes [Anderson, Pinon, Guzman] and one abstention [Roberson]). **Motion** from committee passed with 8 yes (Anderson, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 1 no (Collins), and 0 abstentions.

10. Bylaws and Rule Committee Report – Christian Guzman, Chair – deferred due to time constraints

11. Business Committee – Michael Koth, Chair

- a. Updated on Proposed Outdoor Dining Petition. Deferred due to time constraints.
- b. Motion to approve a Neighborhood Purpose Grant in an amount of \$2,500 from the San Pedro Skate Park Association for the Shredfest event on June 4, 2017 in Downtown San Pedro - Approved 3-0 (Koth, Shaw, Ashley).). **Motion from committee passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.**
- c. Support Conditional Use Permit renewal for Godmother's Saloon **Motion by Danielle Sandoval** to approve the board writing a [letter of support](#) of the Conditional Use Permit renewal for Godmother's Saloon, seconded **Joanne Rallo**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.

12. Marijuana Regulatory Framework Ad Hoc Committee Report – Matt Garland, Chair

13. Outreach and Finance Committee Reports – Danielle Sandoval, Treasurer

- a. Motion to approve the Monthly Expenditure Report (MER) and Monthly Bank Statement. **Motion by Christian Guzman** to approve the April Monthly Expenditure Report (MER) and Monthly Bank Statement, seconded **Michael Koth**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
- b. Motion to allocate \$4000 to Neighborhood Purpose Grant Category on the CeSPNC 2016-2017 Budget. **Motion from committee passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.**
- c. Motion to approve a Neighborhood Purpose Grant Application for Laptop Computers and a Charging Station for Barton Hill Elementary School in the amount of \$4000. **Motion from committee passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.**
- d. Motion to approve a Neighborhood Purpose Grant Application from Harbor Area Boosters Assoc., Inc. for equipment, such as Binoculars, Blue-ray burner, adjustable folding table, Flashlights...etc. for the Harbor Division Homicide Unit in the amount of \$1,500.
Motion by Christian Guzman to amend to an amount not to exceed \$763.50, seconded **Michael Collins**, and passed with 8 yes (Anderson, Collins, Galaz, Guerrero, Hall, Koth, Rallo, and Sandoval), 1 no (Guzman), and 0 abstentions.
Motion from committee as amended passed with 8 yes (Anderson, Collins, Galaz, Guerrero, Hall, Koth, Rallo, and Sandoval), 1 no (Guzman), and 0 abstentions.
- e. Motion to reallocate unspent monies in the CeSPNC 2016-2017 fiscal year Budget to Outreach.
Motion by Alexander Hall to amend the motion to read “reallocate any unspent monies, or monies not approved by DONE/City Clerk, in the CeSPNC 2016-2017 fiscal year Budget to Outreach, seconded **Christian Guzman**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
Motion from committee as amended passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
- f. Motion to approve purchasing snacks in an amount not to exceed \$100 for the volunteers at the CeSPNC booth at Shred San Pedro on June 4th. **Motion by Christian Guzman** to approve purchasing snacks in an amount not to exceed \$100 for the volunteers at the CeSPNC booth at Shred San Pedro on June 4th, seconded **Jose Guerrero**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.
- g. Motion to approve purchasing CeSPNC promotional items (pens, reusable canteens, first aid kits etc.) in an amount not to exceed \$2500. Note: Based on funds being available if the NPG for Clean San Pedro is denied. **Motion from committee passed with**

9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.

- h. Motion to approve budget adjustments and Budget for the CeSPNC 2016-2017 fiscal year.

Motion by **Michael Collins** to approve budget adjustments and Budget for the CeSPNC 2016-2017 fiscal year, seconded **Christian Guzman**, and passed with 9 yes (Anderson, Collins, Galaz, Guerrero, Guzman, Hall, Koth, Rallo, and Sandoval), 0 no, and 0 abstentions.

14. **Homelessness Committee Report** – Danielle Sandoval, Ms. Sandoval submitted her report in writing.

15. **Reports from Board Liaisons** – All items deferred due to time constraints

- a. **Harbor Alliance of Neighborhood Councils (HANC)** – Frank Anderson
- b. **PBID** – Christian Guzman
- c. **San Pedro Chamber** – Christian Guzman

16. **Motion to censure Board Member Mona Sutton for conduct unbecoming** – Item not considered

17. **Adjournment** – The meeting was adjourned at 8:45 pm. The next scheduled meeting is June 13, 2017.

Respectfully submitted,
Sheryl Akerblom, as edited by DONE
for the Central San Pedro Neighborhood Council